

Self-Insurance Rule Review Workgroup

Workgroup Purpose and Meeting Norms

Date Developed: February 23, 2017

Guiding Principle

Ensure self-insurance rules are protective of workers and effective for employers.

Ensure self-insurance rules are consistent with business and operational practices.

Committee Purpose

- Serve as a key stakeholder for the broader self-insured community.
- Advise the department on proposed amendments to the self-insurance rules in the Washington Administrative Code.
- Update rules to promote efficient processes.

Meeting Norms:

- Stay within scope.
- Don't speak over others.
- Respect others.
- No delegates.
- If you miss a meeting, catch-up through another committee member.
- Come to meetings prepared.
- Support decisions once they are made.
- Clear deliverables.
- No cross talking.
- Positive attitudes.
- Active listening.
- Use each other as resources.
- Provide meeting agenda and materials 3 days in advance.
- Document summary of group decisions, recommendations and action items.

Decision Making

- It is our goal to reach consensus through professional and thoughtful discussion – this should not be viewed as a negotiation forum.
- If consensus cannot be reached after a reasonable amount of discussion, the department will ultimately be responsible for making a decision and moving us forward.