

**WSIA Board Meeting  
April 16, 2015  
Hilton Garden Inn, Renton**

**In Attendance**

Therese Baxter  
Grace Casey  
Jan Donley  
Carrie Freeland  
Dan Greco  
Glenn Hansen  
John Klor  
Lisa Nelson  
Gail Pearson  
Patrick Reiman  
Matt Saxon  
John Shervey  
Sheri Sundstrom  
Lisa Vivian

**Staff**

Kari Heinold  
Patrick Koenig  
Kris Tefft

**Not in Attendance**

Lori Daigle  
Cloie Johnson  
Linda LaMonte

President Therese Baxter called the meeting to order at 9:02am.

**General Business**

**Approval of Minutes**

*A motion to approve the Jan, 2015 Board meeting minutes made by Carrie Freeland, and seconded by Lisa Vivian.*

**Motion passed.**

**Budget & Financial Review**

**Financial Update**

Matt reviewed our current financial reports that are in the board report.

**Review/Approve 2015-16 Budget**

Matt referred everyone to handout in the board packet of the proposed budget. Matt then went through the proposed budget. There was then a discussion on if we should keep the PAC donation on the dues invoice for the 2015-16 program year. Everyone thinks that we should keep the optional PAC donation on the dues invoice every year. A discussion then came up for the categories for the dues. There was a discussion around the raising of the conference/training fees. Jan thinks we should use free venues for our conferences (Swedish, Starbucks, Costco, and Valley Medical). Kris will be sending out actuals from the previous year budgets. A discussion went on about the royalties of MEDPlus. Glenn suggested we could place ads on our website and Facebook to generate income. Matt and Kris recapped the budget and answered any questions.

*A motion to adopt the 2015-16 budget made by John Klor and seconded by Sheri Sundstrom. **Motion Passed***

**Review/Approve Transfer of Investments to Garde Capital**

There was a discussion around transferring from UBC to Garde Capital for our investment funds. There is a memo in the board packet.

*A motion to adopt the transfer of investments to Garde Capital made by Lisa Vivian and seconded by Patrick Reiman. **Motion Passed***

### **Special Project Investments**

Matt spoke of the special project budget and what we have spent and what is left. There is a handout in the board packet. A decision needs to be made about how to allocate the funds in the next few months.

### **Legislative Report**

Kris spoke of the legislative update report that is in the board packet. He spoke of a few items that have moved forward. As well as how the new lobbyist is working and planning things.

### **Executive Director Report**

Kris then moved into his executive director report which is included in the board packet. He briefly went over the items in the board packet. There was then a discussion around the move of the office. Carrie suggested finding a combined location with another small company.

### **Board Composition/Nominating Officers**

Therese went over what board positions will be up for this year. There is a handout in the board packet. Therese went through what was discussed at the nominating committee yesterday. There was then a discussion around the board terms and positions.

### **Claims Management Issues/Department Initiatives**

Lisa went over those items she has been working on with the Department. She spoke of Coston, audit reform and the liaison meeting. There was a discussion if the Ombudsman should be included in the Liaison Committee meeting.

### **Roundtable Committee Reports & Discussion**

#### **Legal**

John K. went over a few cases that are of mention. There is one case that would be good to bring up at the Liaison Committee.

#### **Safety**

John S. spoke of the safety meeting that has been doing really good. He brought a handout to be added to the board packet. The next safety meeting is May 21<sup>st</sup>. John S. has been forging a relationship with Brian Van from Atkinson Construction and the WA Farm Bureau.

#### **Membership & Marketing**

Dan spoke that they are still plugging along with new membership. There is a report in the board packet. Kris spoke briefly on his membership plan for the upcoming program year.

#### **Associates**

Jan spoke of the labor market survey training her and Cloie are working on. The next voc quarterly meeting with the Department is May 1<sup>st</sup> so let her know if there is anything that we would like covered.

#### **IIU**

Lisa N. spoke of the report that is in the board packet. There has been turnover on the IIU board which has put them slightly behind on the revamping WWCP. Lisa V. thinks we should do the roll out and then go back to the Department to get CEU's as well as to see if it could stand in for the certification test. It was suggested to review the by-laws to see what the board members receive for free.

**Liaison**

The minutes from the last meeting is in the board packet. Glenn also mentions the Department has released their dates for training and they are not mandatory this year.

**WCAC**

Kris spoke of the last WCAC meeting which the materials are in the board packet. There was a discussion around the logger initiative.

**Closing Remarks**

There being no further business, Therese called the meeting adjourned at 2:10pm

Respectfully Submitted,

Kari Heinold, WSIA Administrative Assistant  
for WSIA Secretary Carrie Freeland