



# CONTINUING EDUCATION NEWS *for* SELF-INSURANCE CLAIMS ADMINISTRATORS

April 2011

## IN THIS ISSUE

- **Upcoming training**
- **SI-CATS coming**

E-mail your questions to:  
SIContEDU@lni.wa.gov

Self-Insurance  
training unit contacts:

Jeannie Parr  
(360) 902-6839

Starla Treznoski  
(360) 902-6904

## Upcoming **REQUIRED** Training

Our annual training course has been scheduled. Attendance is mandatory for those choosing the option of renewing their certification through continuing education. If you don't attend all of L&I's mandatory courses, you must re-take and pass the certification test to retain your status as a department-approved claims administrator.

COURSE TITLE: "Update 2011"

COURSE LOCATION: The course will be held in the auditorium at L&I headquarters in Tumwater, WA.

This one-day training course will be held from 8 AM to 4:30 PM on the following dates:

- Tuesday, August 23, 2011
- Wednesday, September 28, 2011

We chose to publish these dates as soon as they were determined, to assist you in planning in advance. This course has not yet been reviewed by the Curriculum Review Committee. The course ID and credit assignment will be published in a future newsletter.

Registration will begin on July 1, 2011. We anticipate having attendees register online through our new Self-Insurance Claims Administrator Tracking System (SI-CATS). We will be sending out more information closer to registration.

Because this course is required for those renewing their certification through continuing education, current department-approved claims administrators will be given priority. Registrations will be accepted as follows:

- July 1 through July 22, 2011: Department-approved claims administrators only
- July 24 forward: Open enrollment

**Class rosters will be finalized a week prior to the class date. No new registrations or registration changes will be accepted in the week prior to each class.**

## Coming soon to a computer near you... SI-CATS

What is SI-CATS? The Self-Insurance Claims Administrator Tracking System is a web application where certified claims administrators will enter continuing education credits online, and request recertification through continuing education.

SI-CATS will also have features for those who are not certified claims administrators. Anyone will be able to use this application to:

- Apply to take the certification test
- View the catalog of available continuing education courses
- Review a list of current certified claims administrators
- Register for training courses provided by L&I's self-insurance section

We are currently testing this system, and may soon be asking you for help. We'd like some certified claims administrators to test with us, to help ensure the system works as well as possible for you. If you're interested, please contact [Jeannie Parr](#).

We hope to have SI-CATS available for your use this summer. We'll provide more detailed information about how to use the system once it is completed.