



CONTINUING EDUCATION NEWS *for* SELF INSURANCE CLAIMS ADMINISTRATORS

June 2009

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E-mail your questions to:
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Registration Opens July 1 for **REQUIRED** Training

Plan to register soon for "Update 2009". Attendance is mandatory for those choosing the option of renewing their certification through continuing education. If you don't attend the mandatory course each year, you must re-take and pass the certification test to retain your status as a department-approved claims administrator.

COURSE TITLE: "Update 2009"

Topics covered in this course include:

- Pay during appeal
- Ex parte bill
- Case law and significant Board decisions
- Ethics in workers' compensation
- Claim suppression
- Approaches to assuring workers get high quality care

This one-day training course will be held at the L&I self-insurance office in Tumwater, WA, from 8 AM to 4:30 PM on the following dates:

- Wednesday, August 26, 2009
- Thursday, August 27, 2009
- Monday, September 21, 2009
- Tuesday, September 22, 2009

Course content will be reviewed by the Curriculum Review Committee when they meet in July. The Course ID and credit assignment for this course will be published on our website once the committee has made its decision.

Course registration forms can be found online at <http://www.lni.wa.gov/forms/pdf/207195af.pdf>. Beginning on July 1, please register promptly to ensure your place at the session you choose.

Because this course is required for those renewing their certification through continuing education, current department-approved claims administrators will be given priority. Registrations will be accepted as follows:

- **July 1 through July 31, 2009: Department-approved claims administrators only**
- August 1 forward: Open enrollment

Class rosters will be finalized a week prior to the class date. No new registrations or registration changes will be accepted in the week prior to each class.

VOLUNTEER NEEDED for Curriculum Review Committee

Course materials submitted for credit are reviewed by the Continuing Education Curriculum Review Committee. All credit decisions are made by this committee, which is composed of representatives from the self-insured business community, the labor community, and L&I.

The term of one committee member representing the self-insured business community expires in August. We need a new member to participate in this vital function. If you volunteer, you are committing to:

- Serve a two-year term (September 2009 through August 2011).
- Each month, review in advance the materials sent to you.
- Participate in a monthly telephone conference.
- Once per quarter, travel to Tumwater to meet in person (in place of the monthly phone conference).

If you are interested in volunteering, please send an e-mail to the Continuing Education mailbox at SIContEDU@lni.wa.gov. Include the following information:

- Your name
- Company name, address, and phone number
- A brief description of your current job duties
- The reason(s) you would like to serve on this committee.

Please let us know by July 10, 2009 if you are interested. If we receive a large number of volunteers, we may ask you to complete a short questionnaire to assist us in making a decision.

The committee will meet in person in Tumwater on August 6, 2009. We hope to use this as a transition and orientation meeting for the new committee member. If you volunteer, please mark your calendar for this date.